

Ascentric Pension Account Employer Declaration Form

This form is to be completed by the employer who is paying contributions on behalf of a member from their own account or deducting contributions from a member's salary.

Please read this information before completing the form.

Please use BLOCK CAPITALS when filling in answers.

Please answer each question as fully and accurately as possible. If you are

unsure of the answer, please ask your financial adviser.

If we receive a payment before we are satisfied that we have all the information we need to apply it, the payment may not be applied to your account immediately.

Please return this completed declaration to Ascentric Client Services Team, 9 Palace Yard Mews, Bath, BA1 2NH.

Section 1 Employees Personal Details

This section is to be completed by all employers

Title

Surname

Forename(s)

National Insurance Number

Ascentric Pension Account reference (if known)

Section 2 Employer Details

Company Name

Contact Name

Contact Address

Telephone

Fax

E-mail

Section 3 Contribution Details

Please confirm the amount of contribution that you will be paying to the scheme:

	Regular contribution	Single contribution
Employer	£ <input style="width: 80px;" type="text"/>	£ <input style="width: 80px;" type="text"/>
Employee – deducted from salary before tax	£ <input style="width: 80px;" type="text"/>	£ <input style="width: 80px;" type="text"/>
Employee – deducted from salary after tax	£ <input style="width: 80px;" type="text"/>	£ <input style="width: 80px;" type="text"/>

Payment Due Date
 (This is the latest date by which Ascentric must receive the contribution)
 | |

Commencement date for regular contributions | |

Frequency

Date employee is paid | |

Frequency of contributions from pay

Date first contribution will be deducted | |

Month which the first payment will be in relation to

Section 4 Declaration

We are the employer for the employee named in Section 1 and confirm our agreement to pay contributions as detailed in Section 3.

We agree, having been authorised by the employee, to deduct payments from their salary their regular contribution and pay it to the Ascentric Pension Account.

We undertake to pass on contributions to Investment Funds Direct Limited by the

19th of each month following the deduction.

We are aware that Investment Funds Direct Limited will be required to report late payments which it deems significant to the Pensions Regulator.

This agreement shall cease if the employee leaves our employment or on such earlier date.

Employer Signature

Name

Position in company

Date | |